



TETON COUNTY LIBRARY BOARD MEETING

Thursday, May 20, 2021 @ 8:30 a.m.

In County Commissioners Chambers 200 S Willow St. Jackson WY and via Zoom

Where appropriate, staff and public comments will be taken prior to board discussion

Zoom Link: <https://us02web.zoom.us/j/85319299664?pwd=dTcvSVFtVTYzNWJicUFJZmJTOVJyUT09>

Meeting ID: 853 1929 9664 Passcode: 178394 Phone: 1 346 248 7799

8:30 Call to Order

8:31 Adoption of Agenda
Suggested Motion: I move to approve the Agenda.

8:32 Executive Session: Personnel Matter
Suggested Motion: I move to go into Executive Session to discuss a personnel matter in accordance with Wyoming Statute 16-4-405.

10:00 Resume Public Meeting

10:01 Public Comment

10:11 Public Hearing: Proposed Changes to Circulation Policies
Suggested Motion: I move to open a Public Hearing for the purpose of hearing comment on the Proposed Changes to Circulation Policies.

10:21 Proposed Changes to Circulation Policy
• [Staff Report](#)
Suggested Motion: I move to approve the following changes to the Library’s Circulation Policy for implementation on June 1, 2021:

	POLICY CHANGE
Print Materials, Audiobooks	No overdue fines
DVDs, Game Consoles	No overdue fines
In-Demand Items, E-Readers	No overdue fines
ILL Policy	No fee for requests; \$5.00 fine for each item not picked up Monthly cap of 20 items per patron

10:25 Correspondence: [Report](#), [Detail](#)

10:27 Approval of Minutes: April Meeting Minutes
Suggested Motion: I move to approve the minutes from [the April 15, 2021 regular Board Meeting](#), [the April 20, 2021 special Board meeting](#), [the April 28, 2021 special Board meeting](#), [the April 29, 2021 special Board meeting](#) and [the May 7, 2021 special Board meeting](#).

- 10:29 Consent Agenda**
- Financial Narrative: [Staff Report](#)
 - Financial Documents: [Balance Sheet April 30, 2021](#), [P&L YTD](#), [April 2021 P&L Month](#), [Check Register April 2021](#), [Reimbursements from TCLF April 2021](#), [Payroll 04.02.2021](#), [Payroll 04.16.2021](#), [Payroll 04.30.2021](#)
 - Consideration of [Revocation of Order Requiring Face Masks](#)
- Suggested Motion:** I move to approve the items on the Consent Agenda with the motion as stated in their respective staff report.
- 10:30 Matters from Staff and Board**
- [Director's Report](#)
 - [Staff Report – County IT Agreement Update](#)
 - [Foundation Report](#)
 - [Friends Report](#)
- 10:40 Director Search**
- Updates
- 10:50 Employee Housing**
- 11:05 Board Governance**
- [Foundation and Friends Relationships](#)
 - [BoCC Relationship](#)
- 11:20 Payment of Library Vouchers**
- Vouchers
- Suggested Motion:** I move to approve the payment of library vouchers.
- 11:22 Executive Session: Personnel Matter**
- Suggested Motion:** I move to go into Executive Session to discuss a personnel matter in accordance with Wyoming Statute 16-4-405.

Adjourn

Appendix:

Library Board Advance Planning Calendar

Budget	February – Submission to Commissioners April – Meeting with Commissioners June – Adoption of next fiscal year budget
Strategic Plan Review	September, December, March and June
Library Director Review	September, December, March and June (executive sessions)
Library Financials Detailed Review	October, January, April and July
TCL Statistics	January and July
TCL Policies Review	September
IT Support Services Evaluation	November and May

