



TETON COUNTY LIBRARY BOARD MEETING

Thursday, June 17, 2021 @ 8:30 a.m.

In County Commissioners Chambers 200 S Willow St. Jackson WY and via Zoom

Where appropriate, staff and public comments will be taken prior to board discussion

Zoom Link: <https://us02web.zoom.us/j/81021724071?pwd=WjA3SWlzeiszQ1lvO2NuWDRjK24vUT09>
Meeting ID: 810 2172 4071 Passcode: 538988 Phone: 1 253 215 8782

- 8:30 Call to Order
- 8:31 Adoption of Agenda
Suggested Motion: I move to approve the agenda.
- 8:32 Public Comment
- 8:45 Correspondence: [Report](#), [Detail](#)
- 8:47 New Director Transition
- Director Candidate Introduction
 - [Consideration of Formal Offer of Employment for Kip Roberson](#)
 - [Consideration of Letter of Engagement for Onboarding](#) - Maureen Sullivan
 - [Consideration of Extension of Contract for Deb Adams](#)
- 9:02 Approval of Minutes: [May 20, 2021 Regular Board Meeting Minutes](#); [May 26, 2021 Special Board Meeting Minutes](#)
Suggested Motion: I move to approve the minutes from the May 20, 2021 Regular Board Meeting and the May 25, 2021 Special Board Meeting
- 9:05 Consent Agenda
- Financial Narrative: [Staff Report](#)
 - Financial Documents: [Balance Sheet May 31, 2021](#), [May 2021 P&L YTD](#), [May 2021 P&L Month](#), [Check Register May 2021](#), Reimbursements from TCLF May 2021, [Payroll 05.14.2021](#), [Payroll 05.28.2021](#)
- Suggested Motion:** I move to approve the items on the Consent Agenda.
- 9:10 Matters from Board, Staff and Liaisons
- [Director's Report](#)
 - [TCL Foundation Report](#)
 - Foundation Liaison Report
 - Friends Liaison Report
- 9:25 FY 21 Budget Amendment
- [Staff Report](#)
- Suggested Motion:** I move to adopt the FY 21 budget amendment as presented.

- 9:35 Capital Repairs Reserve Allocation**
- [Staff Report](#)
- Suggested Motion:** I move to approve the allocation of \$138,200.00 to the Capital Repairs Reserve for the Main Library and \$11,335.00 to the Capital Repairs Reserve for the Alta Library.
- 9:40 FY 22 Budget Adoption**
- [Staff Report](#)
- Suggested Motion:** I move to adopt the FY 22 budget as presented.
- 9:45 Board Governance**
- [Relationship with BoCC](#)
 - [Relationship with Foundation and Friends](#)
 - [Governance Policies List](#)
- 9:55 New Board Member Onboarding**
- 10:10 Board Officer Election Process**
- 10:15 Payment of Library Vouchers**
- **Vouchers**
- Suggested Motion:** I move to approve the payment of library vouchers.
- 10:17 Adjourn**

Appendix:

Library Board Advance Planning Calendar

Budget	February – Submission to Commissioners April – Meeting with Commissioners June – Adoption of next fiscal year budget
Strategic Plan Review	September, December, March and June
Library Director Review	September, December, March and June (executive sessions)
Library Financials Detailed Review	October, January, April and July
TCL Statistics	January and July
TCL Policies Review	September
IT Support Services Evaluation	November and May