



TETON COUNTY LIBRARY BOARD MEETING
Regular Meeting Agenda
Thursday, March 17, 2022 @ 8:30a.m.

THIS MEETING IS IN-PERSON & VIRTUAL

Teton County Library - Ordway Auditorium – 125 Virginian Lane, Jackson, WY 83001

Zoom link: <https://us02web.zoom.us/j/85682741299?pwd=Y29TWdJkxJdGZma3hOZUpvUU1RQT09>

Meeting ID: 856 8274 1299 Passcode: 946934 Phone: 1-253-215-8782

- **Call to Order**
- **Adoption of Agenda**
Suggested Motion: I move to approve the March Agenda.
- **Approval of Minutes:** [February 17, 2022 Regular Board Meeting](#), [February 28, 2022 Special Board Meeting](#)
Suggested Motion: I move to approve the minutes from the February 17, 2022 Regular Board Meeting and the February 28, 2022 Special Board Meeting
- **Public Comment**
- **Correspondence:** Report
- **Strategic Planning – Brian Greene, Library Development Manager, WY State Library**
 - Rapid Results Strategic Planning (formerly Framing the Future)
- **Consent Agenda**
 - Financial Narrative: [Staff Report](#)
 - Update on Library vouchers & check runs – The Teton County Clerk’s Office is able to process a separate check run for the Library. This means that the Library’s vouchers are not included in the County’s voucher/check run that the Board of County Commissioners approves weekly.
 - Financial Documents: Balance Sheet February 2022 Collapsed; Balance Sheet February 2022 Expanded; P&L February 2022 Expanded; P&L February 2022 Collapsed; P&L YTD FY22 Collapsed; P&L YTD FY22 Expanded; Check Register February 2022; Reimbursements from TCLF February 2022; [Revenue Report February 2022](#); [Expenditure Detail February 2022](#); [Money Market closure](#)
 - [FY23 Budget for Submission](#) – final
 - [Annual Statistical Report to the WY State Library](#)
 - Staff Report: [Faronics software renewal](#) (in excess of \$5000)**Suggested Motion:** I move to approve the Consent Agenda for March 2022.
- **Reports**
 - [Director’s Report](#)
 - Strategic Plan Recap – [advert](#), [press release](#)
 - [TCL Foundation Report](#)
 - [TCL Friends Report](#)
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Board By-Laws Amendment

- Presentment of proposed by-laws change regarding regular meetings
- **Capital Reserve Fund Resolution**
Suggested Motion: I move to pass the Teton County Library Reserve Fund Resolution effective March 17, 2022 as presented.
- **Board Updates**
 - Strategic Planning Sub-Committee – update
 - Diversity Sub-Committee – update
 - [Housing Taskforce](#) – update
 - [BoCC Quarterly Meeting](#) – recap
 - TriBoard Quarterly Meeting – recap
- **Matters from Board Members, Library Staff, and Supporting Organizations**
- **Payment of Library Vouchers**
 - **Vouchers**
Suggested Motion: I move to approve the payment of library vouchers.
- **Adjourn**

Library Board Advance Planning Calendar

Budget	February – Submission to Commissioners April – Meeting with Commissioners June – Adoption of next fiscal year budget
Strategic Plan Review	September, December, March and June
Library Director Review	January, April, July, October (executive sessions)
Library Financials Detailed Review	October, January, April and July
TCL Statistics	January and July
TCL Policies Review	Continuous