



TETON COUNTY LIBRARY BOARD MEETING
Regular Meeting Agenda
Thursday, July 21, 2022 @ 8:30am
Meeting Start Time Delayed Until 9:30am

THIS MEETING IS BOTH IN-PERSON AND VIRTUAL

Teton County Library – Learning Lab – 125 Virginian Lane, Jackson, WY 83001

Zoom link: <https://us02web.zoom.us/j/85682741299?pwd=Y29TWdJkxJdGZma3hOZUpvUU1RQT09>

Meeting ID: 856 8274 1299 Passcode: 946934 Phone: 1-253-215-8782

- **Call to Order**
- **Adoption of Agenda**
Suggested Motion: I move to approve the July Agenda.
- **New Board Member Welcome**
- **Election of Officers**
[Board Officer Election Process](#) and [Office Position Descriptions](#)
Proposed Slate of Officers: Peter Stalker, Chair
Shawn Klomparens, Vice-Chair
Lisa McGee, Treasurer
Stan Steiner, Secretary
Suggested Statement After Each Vote: By a unanimous/majority vote, [insert name] has been elected to serve a one-year term as Teton County Library Board [insert office].

[Newly Elected Chair/Vice-Chair Runs Rest of Meeting]
- **Approval of Minutes:** June 16, 2022 Regular Board Meeting
Suggested Motion: I move to approve the minutes of the June 16, 2022 Regular Board Meeting
- **Public Comment**
- **Correspondence**
- **Consent Agenda**
 - [Financial Narrative: Staff Report](#)
 - Financial Documents: [Balance Sheet June 2022 Expanded](#); [P&L June 2022 Expanded](#); [P&L YTD FY22 Expanded](#); [County Revenue Report June 2022](#); [County Expenditure Report June 2022](#)**Suggested Motion:** I move to approve the June 2021 Consent Agenda

- **FY23 Budget Adoption**
 - [Staff Report](#) & [FY23 Adopted Budget](#)

Suggested Motion: I move to adopt the FY23 budget as presented.

- **FY23 Capital Reserve Fund Allocation**
 - [Staff Report – Capital Reserve Fund Allocation](#)

Suggested Motion: I move to approve the allocation of \$150,000 to the Library Capital Reserve Fund from the Library County Reimburse-Operations account as approved in the FY23 budget.

- **Resolution Adopting FY23 Board Meeting Schedule**
 - [Staff Report & Resolution](#)

Suggested Motion: I move to pass the Resolution Adopting FY2023 Library Board of Directors Meeting Schedule as presented.

- **Reports**
 - [Director’s Report](#)
 - [TCL Foundation Report](#)

- **Board Committee Reports**
 - Housing Taskforce – update

- **Matters from Board Members, Library Staff, and Supporting Organizations**

- **Payment of Library Vouchers**
 - **Vouchers**

Suggested Motion: I move to approve the payment of library vouchers.

- **Adjourn**

Library Board Planning Calendar (guidance only)

Annual Budget Process	<ul style="list-style-type: none"> • January – Board and BCC budget guidance provided • February – Budget submission to BCC • April – Budget presentation to BCC • June – Adoption of next FY budget
New Board Member(s) Orientation	<ul style="list-style-type: none"> • July
Financial	<ul style="list-style-type: none"> • Regular Meetings – summary reports • Quarterly (Oct, Jan, Apr, Jul) – Detailed reviews • July – Presentation of new FY budget to new Board • May – End of FY forecast
Strategic Plan Review	<ul style="list-style-type: none"> • September 2023 (approx. 9 months into new strat plan) • March 2024
Library Policies Review	<ul style="list-style-type: none"> • Continuous
Library Statistics	<ul style="list-style-type: none"> • Regular Meetings – Basic monthly statistics (in Director’s Report) • Annually when State Report is submitted (date varies) • Special statistics on request
Library Director Performance Review	<ul style="list-style-type: none"> • Semi-Annually from Director’s anniversary date (July 6)