



**TETON COUNTY LIBRARY BOARD MEETING**  
**Regular Meeting Agenda**  
**Thursday, August 18, 2022 @ 9:00am**

**THIS MEETING IS BOTH IN-PERSON AND VIRTUAL**

**Zoom link:** <https://us02web.zoom.us/j/85682741299?pwd=Y29TWDJETkxJdGZma3hOZUpvUU1RQT09>

**Meeting ID: 856 8274 1299    Passcode: 946934    Phone: 1-253-215-8782**

- **Call to Order**
- **Adoption of Agenda**  
**Suggested Motion:** I move to approve the August 2022 Regular Board Meeting Agenda.
- **Approval of Minutes:** [June 16, 2022 Regular Board Meeting](#); [July 21, 2022 Regular Board Meeting](#)  
**Suggested Motion:** I move to approve the minutes of the June 16, 2022 and July 21, 2022 Regular Board Meetings
- **Public Comment**
- **Correspondence**
- **Consent Agenda**
  - [Financial Narrative: Staff Report](#)
  - Financial Documents: Balance Sheet July 2022 Expanded; P&L July 2022 Expanded; P&L YTD FY22 Expanded; [County Revenue Report July 2022](#); [County Expenditure Report July 2022](#)  
**Suggested Motion:** I move to approve the July 2022 Consent Agenda
- **Staff Report: Heat Cable Installation**
  - [Staff Report](#)  
**Suggested Motion:** I move to approve the heat cable installation project as presented in the Staff Report using funds from the Library's capital reserve fund.
- **Library Policies**
  - **Meeting Spaces and Study Rooms Policies**
    - [Staff Report](#)
    - [CURRENT Meeting Room Policy](#)
    - [PROPOSED Meeting Spaces Policy](#)
    - [PROPOSED Study Rooms Policy](#)  
**Suggested Motion:** I move to open the Library's Meeting Spaces and Study Rooms Policies for a 45-day public comment period.

- **Reports**
  - [Director's Report](#)
    - Strategic Planning Update
  - [TCL Foundation Report](#)
  - [TCL Friends Report](#)
- **Board Committee Reports**
  - Housing Taskforce – update
  - TriBoard Meeting – agenda items request
  - BCC Quarterly Update
  - [EDI Training - proposal](#)

**Suggested Motion:** I move that the Board engage with Christina Fuller-Gregory to present “Building Our Welcome: How Library Boards Can Support & Lead EDI Initiatives” during a special board meeting to be scheduled in November 2022.

- **Matters from Board Members, Library Staff, and Supporting Organizations**
- **Payment of Library Vouchers**
  - **Vouchers**

**Suggested Motion:** I move to approve the payment of library vouchers.
- **Adjourn**

**Library Board Planning Calendar (guidance only)**

Annual Budget Process	<ul style="list-style-type: none"> <li>• January – Board and BCC budget guidance provided</li> <li>• February – Budget submission to BCC</li> <li>• April – Budget presentation to BCC</li> <li>• June – Adoption of next FY budget</li> </ul>
New Board Member(s) Orientation	<ul style="list-style-type: none"> <li>• July</li> </ul>
Financial	<ul style="list-style-type: none"> <li>• Regular Meetings – summary reports</li> <li>• Quarterly (Oct, Jan, Apr, Jul) – Detailed reviews</li> <li>• July – Presentation of new FY budget to new Board</li> <li>• May – End of FY forecast</li> </ul>
Strategic Plan Review	<ul style="list-style-type: none"> <li>• September 2023 (approx. 9 months into new strat plan)</li> <li>• March 2024</li> </ul>
Library Policies Review	<ul style="list-style-type: none"> <li>• Continuous</li> </ul>
Library Statistics	<ul style="list-style-type: none"> <li>• Regular Meetings – Basic monthly statistics (in Director's Report)</li> <li>• Annually when State Report is submitted (date varies)</li> <li>• Special statistics on request</li> </ul>
Library Director Performance Review	<ul style="list-style-type: none"> <li>• Semi-Annually from Director's anniversary date (July 6)</li> </ul>