



Circulation Policies

ITEM	DATE APPROVED BY LIBRARY BOARD
Checkout Period Three Weeks: Print Materials, Audiobooks, E-Readers One Week: DVDs, Game Consoles One Week: "In Demand" items including Lucky Day Books, Wifi Hotspots Three Days: "In Demand" items including Lucky Day DVDs, Projector <i>The Library may classify current and new items, formats and equipment as "In Demand." "In Demand" items have a check out period of three days to one week.</i>	August 16, 2018 --effective August 20, 2018
Three Renewals Allowed	September 18, 2014 --effective October 1, 2014
Overdue Fines: Print Materials, Audiobooks No overdue fines	May 20, 2021 --Effective June 1, 2021
Overdue Fines: DVD and Game Consoles No overdue fines	May 20, 2021 --Effective June 1, 2021
Overdue Fines: "In Demand" Items and E-Readers No overdue fines	May 20, 2021 --Effective June 1, 2021
Overdue Fines: In-Library Use Only Equipment \$0.50/hour, up to \$3.00 per day. Must be returned by library closing time or patron charged for full retail cost of item.	January 18, 2018 --effective February 1, 2018
Lost or Damaged Items & Items Not Returned: Full Retail Cost; automatically billed at 6 weeks overdue	January 18, 2018 --effective February 1, 2018
Out-of-County Library Card: \$20.00 per year	May 15, 2014 --effective October 1, 2014
Interlibrary Loan (ILL) No fee for requests; \$5.00 fine for each item not picked up; Monthly cap of 20 items per patron	May 20, 2021 --Effective June 1, 2021
Reciprocal Borrowers Card	November 2, 1977
Lost Parts Fee: Full replacement cost of an item would be charged when one or more parts are missing or damaged.	May 15, 2014 --effective October 1, 2014
Processing Fee: \$5.00 per lost or damaged item.	January 18, 2018 --effective February 1, 2018